

## SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

November 30, 2022

OPENING: Jeff Embury called the meeting to order November, 2022 at 6:06 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Peggy Minckler (by phone), Jeff Embury, Bill Newton Roslin Newton, Larry Barmore, Jeff Embury, Betty Jean Ridout

MEMBERS ABSENT: Darla Frost-Kianos

APPROVAL OF MINUTES: The October 27, 2022 minutes were approved. Motion to accept by Bill Newton, seconded by Betty Jean Ridout

### LIBRARY BOARD:

1. For 2023 Bill Newton was voted in as Board President, Larry Barmore as Vice President, Darla Frost-Kianos as Treasurer, Lisa Greeley as Secretary.
2. One year renewal terms were voted in for Darla Frost-Kianos, Betty Jean Ridout, Bill Newton

Lisa Greeley moved to accept, Roslin Newton seconded, board approved

### MANAGER'S REPORT: The report was reviewed.

1. Victory Funds investment was disbursed to the library. An agent needs to be appointed to manage the investment. Bill Newton agreed to serve as spokesperson.
2. The funds can pay for recent DFT installation, the remainder can be placed in checking. Roslin Newton made motion to that utilization, Betty Ridout seconded
3. Closing days for 2023 were approved, motion by Lisa Greeley, Bill Newton seconded.
4. Board meetings will continue the last Wednesdays of the month at 6:00
5. Strategic Planning committee will meet on January 12 at 6pm

Motion to accept by Larry Barmore, seconded by Roslin Newton

### LOCAL HISTORY COLLECTION POLICY

Motion to accept the Local History Collection Handbook by Catherine Oag by Roslin Newton, seconded by Bill Newton

FINANCIAL REPORT: No report

STANDING COMMITTEES:

1. Ways and Means –
  - a. Discussion of grant request, further information needed on expected cost of renovation
  - b. Possibilities for ALA disability funds will be reviewed re: door openers
2. Beautification, Buildings and Grounds –
  - a. shovelers have been recruited for snow removal
  - b. Volunteers have offered help for maintaining landscaping next year.

SPECIAL COMMITTEES: No report

CORRESPONDENCE: No report

OLD / UNFINISHED BUSINESS:

1. Jeff agreed to finalize the furnace/ lighting / security project before the end of his term as board president.

NEW BUSINESS:

1. Bill Newton moved that board move into Executive Session, Larry Barmore seconded. It was decided that Beth and Jessica would have increases of 10 percent in wages for 2023. Larry Barmore moved to accept, Roslin Newton seconded.
2. Holiday bonuses were approved for library staff.
3. Larry Bramore motioned to move out of executive session, Lisa Greeley seconded.

ADJOURNMENT: The meeting was adjourned at PM. Moved by Bill Newton and seconded by Betty Jeant Ridout. The next meeting will be held on January 25, 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: \_\_\_\_\_