
Mission Statement

The Sinclairville Free Library strives to educate, inform, and meet the needs of the people it serves. The library operates as a community center supporting life-long learning with special emphasis on programs for children and adults.

HOURS OF OPERATION

MON 2 PM— 7 PM

TUES CLOSED

WED 9 AM— 5 PM

THUR 2 PM— 7 PM

FRI 10 AM— 4 PM

SAT 10 AM— 1 PM

*Library closes for various holidays. A list will be made available at the beginning of each year.

Staff

Library Manager: Beth Hadley

Library Assistant: Jessica Huling

Officers and Trustees for 2023:

Bill Newton, President

Larry Barmore, Vice President

Lisa Greeley, Secretary

Darla Frost-Kianos, Treasurer

Peggy Minckler

Roslin Newton

Betty Jean Ridout

SINCLAIRVILLE FREE LIBRARY

15 Main Street
PO Box 609
Sinclairville, NY 14782

Phone: 716-962-5885
Fax: 716-962-5885
Email: info@sinclairvillelibrary.org
www.sinclairvillelibrary.org

Sinclairville Free Library

The Center of the Community



Established 1870

*15 Main Street
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IN HOUSE RULES

No Smoking No food or beverages
No loud talking No cell phone use

LIBRARY CARD POLICY

Adults must complete an application and show a valid driver's license with a photo and correct residence listed. Those adults not having a valid driver's license must show another form of picture identification and a bill with a current address.

Children under 18 must have a parent/guardian signature and provide a date of birth to obtain a library card.

Library cards are issued at no cost. A \$1.00 fee is charged the first time a patron has lost a card and the fee increases an additional \$1.00 for each card replaced thereafter.

CIRCULATION/VIDEO POLICY

A patron must have a valid library card to check out materials/videos/DVD's.

There is no limit to the amount of materials except DVD's that a patron may check out for a three-week period.

A patron may check out 10 DVD's for 1 week, with only two new DVD's to be checked out.

Books, cassettes, CD's, videos and DVD's may be renewed one time in person or by phone. If renewing by phone, a patron must provide full name and the titles of materials to be renewed.

All materials can be returned to the desk when the library is open or in the drop slot .

Materials lost or damaged or not returned will be billed at the current replacement value plus a \$3.00 processing fee. A patron may lose borrowing privileges if the circulation guidelines are not met.

Reference and local history collections do not circulate.

LIBRARY CHARGES:

Over due materials:

If your material is on loan from another library, you may incur overdue fines. We do not charge overdue fines.

The Library staff will copy or fax pages for the public.

Copies - \$0.25 per sheet, \$0.30 double-sided

Faxing - \$1.00 for first 5 pages, then \$0.25 a page.

No charge for cover or confirmation pages.

Printing - \$0.25 per sheet

Color Printing - \$1.00 per sheet

OTHER SERVICES:

Computer/Internet/WIFI

Computers are available for patrons in one hour intervals. Exceptions to this time limit may be granted by the Library Manager or Library Assistant. B&W printing is available for \$0.25 per sheet. Additional policy information is available at the library.

WIFI is available for all patrons in the library.

Can't find what you need at the Sinclairville Free Library?

Ask about interlibrary loan (ILL). ILL is the borrowing and loaning of materials from one library to another. Most often this is a FREE service. Materials outside the 2-county public libraries will be charged a fee of \$4.00 to cover the cost of postage. Check at the library for more details.

Download Audio Books

For more information about downloadable audio books refer to <http://ccls.overdrive.com>

Databases/Online Reference

Various databases are available through the Chautauqua-Cattaraugus Library System (SFL is a member of the system).

VOLUNTEERS

It takes many people to make our library a success. Whether you have a lot of time or a little, your contribution can do something that might otherwise be left undone. Here's how you can help:

Circulation

Shelve books, catalog books, add/discard materials, inventory books/videos, help maintain collection

Events

Help at or run an event, workshop, or presentation, help at or read at a story hour, make or set up refreshments

Buildings and grounds

Gardening, trimming shrubs, general maintenance, dusting shelves

Fundraising

Organize, set up or oversee book sale; help at fundraising events, sell raffle tickets; donate raffle items

Education

Set up displays, arrange or give presentation of interest, upkeep of website

Please contact the Library Manager for more details.

MEMORIALS & DONATIONS

Books and other materials may be purchased as a memorial. Please contact Library Manager for more details.

Monetary donations for general operations or book/material purchases may be mailed or delivered to the library.

In addition, two endowment funds have been established as a means of improving and enhancing the library's future: one with Chautauqua Region Community Foundation (CRCF) and the other with Northern Chautauqua Community Foundation (NCCF). Please contact the Foundation to donate to an endowment fund on the library's behalf.

The Library welcomes the donation of books and other materials, however due to lack of storage space we ask that you contact the Library Manager.