

SINCLAIRVILLE LIBRARY BOARD MINUTES

September 29, 2021

OPENING: Jeff Embury called the meeting to order on September 29, 2021 at 6:07 PM with reciting the Pledge of Allegiance.

PRESENT: Gail Dragich, Jeff Embury, Beth Hadley, Darla Frost-Kianos, Betty Jean Ridout, Roz Newton, Larry Barmore, Bill Newton, and Leslie Pascoe.

MEMBERS ABSENT: None

APPROVAL OF MINUTES: The August 25, 2021 minutes were approved with corrections. Moved by Gail Dragich and seconded by Betty Jean Ridout.

FINANCIAL REPORT: The August 25, 2021 report was reviewed and approved. Moved by Darla Frost-Kianos and seconded by Bill Newton.

MANAGER'S REPORT:

1. The report was reviewed, and issues were discussed.
 - a. Sexual Harassment Training needs to be completed by October 9, 2021 for all staff, trustees and volunteers.
2. Manager's report was approved. Moved by Darla Frost-Kianos and seconded by Larry Barmore.

POLICIES AND PROCEDURES COMMITTEE: No Report

SPECIAL COMMITTEE REPORTS: No Report

WAYS AND MEANS COMMITTEE:

1. The library book sale will be held for 3 days, starting October 7, 2021.

BUILDINGS AND GROUNDS:

1. Thank you to Bill Newton and Roz Newton for having the exterior of the library windows cleaned.

GRANT COMMITTEE:

1. Members of the grant committee will be Jeff Embury, Larry Barmore, Lisa Greeley, and Beth Hadley.
 - a. This committee will work with Beth Hadley on research and grant writing for the library.
 - b. Research for grants on extending the extension of library hours during the week.
 - c. Other grant ideas:
 - i. Parking lot extensions
 - ii. Construction to the library
 - iii. Interior lighting
2. We have received a grant application from Cummin's.
 - a. The grant is due by November 1, 2021
 - b. Larry Barmore will take care of this application

SINCLAIRVILLE LIBRARY BOARD MINUTES

September 29, 2021

OLD BUSINESS:

1. The Chicken BBQ was cancelled.
 - a. Jeff Embury will contact the Fire Department to see if we can set up another time for the BBQ.
2. Cemetery Tours were asked to be repeated
 - a. The tours were not able to accommodate everyone because of the time frame for all the activities.

NEW BUSINESS:

1. Lisa Greeley was welcomed and approved to be on the Board of Trustees.
2. Beth Hadley is working with the schools in the area in order to provide help and a safe area for the children to learn and complete their work.
3. The annual appeal letter will be rewritten and mailed out in the same manner as previous years.

ADJOURNMENT: The meeting was adjourned at 7:10 PM. Moved by Darla Frost-Kianos and seconded by Betty Jean Ridout. The next meeting will be held on October 29, 2021 at 6:00 PM in the library.

Minutes submitted by: Gail Dragich

Approved October 27, 2021