

SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

March 30, 2022

OPENING: Jeff Embury called the meeting to order March 30, 2022 at 6:05 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Darla Frost-Kianos, Betty Jean Ridout, Jeff Embury and Bill Newton, Larry Barmore.

MEMBERS ABSENT: Roslin Newton

APPROVAL OF MINUTES: The February 23, 2022 minutes were approved. Motion to accept by Larry Barmore, seconded by Bill Newton

MANAGER'S REPORT: The report was reviewed. Date for Give Big CHQ was corrected to June 9th.

1. Paperwork for retirement offered through the library system will be reviewed by Lisa Greeley and Beth Hadley.
2. The option of hosting a Victorian Tea will be considered for October
3. This year's volunteer thank you event will be revised to prepare gift baskets for library volunteers

Motion to accept by Darla Frost-Kianos, seconded by Betty Jean Ridout

FINANCIAL REPORT: The financial report was reviewed and approved with corrections. Motion to accept by Darla Frost-Kianos and seconded by Larry Barmore.

STANDING COMMITTEES:

1. Ways and Means – No Report
2. Beautification, Buildings and Grounds – Lisa Greeley and Jeff Embury offered to weed and tend to gardens.

ANNUAL REPORT: No report

STRATEGIC PLAN COMMITTEE: No report

POLICIES AND PROCEDURES COMMITTEE:

1. Closing procedure was approved with corrections
Motion to approve by Bill Newton, seconded by Lisa Greeley

SPECIAL COMMITTEE REPORTS: No Report

WAYS AND MEANS COMMITTEE: No Report

GRANT COMMITTEE: No Report

OLD BUSINESS:

1. Construction grant funds have been spent.

NEW BUSINESS:

1. Give Big CHQ will offer a target amount that exceeds last year's target.

Executive Session: Motion to move to executive session by Darla Frost-Kianos, seconded by Lisa Greeley. Motion to move out of executive session by Larry Barmore, seconded by Bill Newton.

Motion to give each library staff member a delayed \$75 Christmas 2021 bonus made by Bill Newton, seconded by Jeff Embury.

ADJOURNMENT: The meeting was adjourned at 6:55 PM. Moved by Larry Barmore and seconded by Darla Frost-Kianos . The next meeting will be held on April 27th, 6:00 PM in the library.

Minutes submitted by: Lisa Greeley