

Sinclairville Free Library
Board of Trustees
July 26, 2023

Present: Betty Jean Ridout, Bill Newton, Larry Barmore, Lisa Greeley, Beth Hadley, Roz Newton, Darla Frost-Kianos

Guests: Jessica Emmott and Candi George

Absent: Linda Bartholomew and Peggy Minckler

The meeting opened at 6pm with the Pledge of Allegiance. Darla Frost-Kianos made a motion to accept the June 23, 2023 minutes. Betty Jean Ridout seconded the motion. Unanimously approved. Darla F-K made a motion to accept the Treasurer's/Bookkeeper's Report. Roz N seconded the motion. Approved unanimously.

Beth Hadley shared her Manager's Report. She shared that she has had many conversations with CVCS school officials about a grant CVCS has received where they need to partner with organizations. She said it is nice to have the school reaching out to the library instead of the other way around. This helps the library to meet one of our current strategic goals.

Beth also shared that since Friday the library has seen approximately 83 school age kids. Jessica Emmott shared that her pre-K students seem to love the field trip to our library. Adults on the road trip to area libraries have been very complimentary about our Gem of a Library. The library sign, which announces activities, needs to be glued again so letters do not slide. Need to address a long range correction to this issue. Beth has been putting together a Buildings and Grounds notebook to assist with questions that come up (i.e. Septic tank placement, Furnace information, etc.)

The Library Manager's Report was unanimously accepted.

As was discussed at the last Board meeting, there needs to be an identified Buildings and Grounds Committee. Lisa Greeley shared that her husband would be willing to work on this committee. Lisa volunteered to contact the following men to see if they would be willing to serve on this committee: Mike Greeley, Greg Little (716-450-9299), Earl Riggle (716-962-8377), Larry Downey (716-338-6633), and Al Fredrickson (716-225-3693). Lisa will invite these men to attend our next board meeting (first on the agenda) on August 30 at 6pm to learn more about the B & G needs of the library.

The Strategic Plan for 2024-2029 is taking shape. Our next meeting is scheduled for September 11 at 6pm in the library. All interested board members are encouraged to attend. We need to add a connection to the Gerry Rodeo to our outreach plan.

Under Correspondence, Larry Barmore shared that he received a letter from the Community Region Community Foundation (CRCF) that the library will receive \$1,050 to seal and restripe the library driveway. Money will be coming from The Blossom Fund. Jordan Zink will be doing the work.

Under New Business: There is a need for a new copier/scanner (one that does two sided copying, has internet connection, and color). Bill shared that BJs has a copier/scanner like the one he and Roz own that uses little ink and works great. He will send the information to Beth who will then share it with Mike Jones from CCLS. It was also shared that we need to consider updating laptops (and our Community Room projector). Beth will connect with Mike Jones about the laptops as the System likes to have same or similar models in all libraries.

Annual Appeal letter needs to be updated. Beth will revise and then share with Lisa Greeley. Beth will create the labels for the mailing. Roz and Bill Newton will deposit checks, enter the donations on the updated spreadsheet, and write personal Thank You notes to donors.

Under Unfinished Business: Larry B shared that the Fire Dept contacted him about the Chicken BarBQ to be held on 9/9 during Sinclairville History Day. The library will be responsible for ordering the chickens (220 halves) {We will pay Eric Spinler directly for the chickens} as well as the containers, paper bags, and wrapped silverware. We will charge \$15 for dinner and \$10 for just chicken. The BarBQ will begin at 11:30am. Lisa G had previously volunteered to contact the Key Club and RSVP to help fill the bags with applesauce, silverware, and cookies. The bags will be stored in the lower level and brought up as needed. These folks can help set the tables for those folks who will eat their meal in the Fire Hall. Bill N will oversee the event from the library's side. The Firemen will buy the charcoal, sauce, potatoes, applesauce, coffee, cookies, milk, pickles, etc and cook the chicken. Bill will check with Jeff Embury to see if he is willing to assist with this event. Roz N will sell tickets. Who else is able to assist?

The library will play host to Chris Blakely, a ventriloquist at 11am. There is also a possibility of a face painter from 11-1pm. The library will host a table in The Commons where Cathy Obert and other volunteers will be selling painted rocks. Beth Hadley and Jessica Huling will also spend time at the table. The library will close at 1pm on that day as there has been little activity in the past after this time.

The next joint meeting of the 3 libraries (Sinclairville, Cassadaga, and Stockton) to discuss the next steps needed to proceed with the school tax funding will be held Thursday, July 27th at 6pm at our library. All board members are invited to attend. Bill N shared that Sherman's funding was defeated by just a few votes and it was felt that better communication and coordination was needed. All our board members will be given information that will keep us all sharing the same vital information.

It was shared that Candi George and Jessica Emmott are interested in becoming new members of the Board of Trustees for the Sinclairville Free Library. Roz N made a motion to approve their nominations. Larry B seconded the motion. Unanimously approved. We are excited to have them onboard and look forward to

their input into how to create ways to keep our library moving forward in an exciting way.

Betty Jean R made a motion to close the meeting. Darla F-K seconded it. Unanimously approved.

The meeting ended at 7:26pm. The next meeting is scheduled for August 30, 2023 at 6pm.

Respectfully Submitted,

Roz Newton

Acting Secretary

Approved August 30, 2023