

Agenda

September 27, 2023

6PM

1. Call to order
2. Pledge of Allegiance
3. Privilege of the floor: Introduction of Guests who are interested in serving on the Buildings and Grounds Committee
4. Approval of August 30, 2023 minutes
5. Financial Report and approval of expenditures
6. Report of Library Manager
7. Report of Special Committees:

Strategic Plan - September 11 at 6pm at the library. Update to be shared

8. Correspondence and Communications:

Update on the meeting with CVCS interim Superintendent Dave Davison regarding School tax funding project

9. New Business:

- a. Election of Nominating Committee: Need to develop a ballot to share at October meeting
- b. Once a script is developed for school Tax funding, (should take 15 minutes to share and answer any questions) who will volunteer to address one or more of the following organizations:
 1. Valley Historical Society
 2. Town of Charlotte
 3. Village of Sinclairville
 4. Town of Gerry
 5. Park Methodist Church
 6. Sinclairville Baptist
 7. Gerry Methodist x2
 8. Heritage
 9. Girl Scouts
 10. PTO
 11. Various groups that meet at the library (Crafts, fly tying, etc.)
 12. Other groups

Other?

10. Unfinished business:

Annual Appeal letter: updated?

History Day: 9/9 Chicken Bar B Q: How did the fund-raiser go?

\$500 to assist with school tax funding project? How to fund?

11. Other?

12. Next meeting is October 25, 2023

SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

August 30, 2023

OPENING: Bill Newton called the meeting to order June 28, 2023 at 6:05 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Peggy Minckler, Bill Newton, Roslin Newton Larry Barmore, Darla Frost Kianos, Linda Bartholomew, Jessica Emmott, Barbara Mallette of Stockton - Cassadaga Libraries

MEMBERS ABSENT: Betty Jean Ridout

PRIVILEGE OF THE FLOOR: Barbara Mallette shared updated information on the Sustainability Budget vote seeking school budget line item in May 2024. Figures will be based on 2022 Annual Reports. These must reflect requests for funds that will sustain the Sinclairville, Stockton and Cassadaga libraries, to be submitted by the end of November 2023. The collaborative library representatives are meeting with Interim Superintendent Dave Davison of Cassadaga Valley Schools on 9/11. Under education law 279. Libraries may be asked to submit a petition.

Messaging will focus on the importance of the library in the community, reasons for reduced funding and urgency of replacing lost income, educating the voting public, identifying key stakeholders to approach.

APPROVAL OF MINUTES: The July 26, 2023 minutes were approved with corrections. Motion to accept by Linda Bartholomew, seconded by Peggy Minckler

FINANCIAL REPORT: Darla Frost Kianos moved to approve, Roslin Newton seconded, motion carried

MANAGER'S REPORT: The report was reviewed.

1. CCLS Annual Meeting will be October 11 in Ellicottville. A trustee can attend.
2. Board President keeps track of Trustee Trainings, two hours of Trustee training are required in addition to the annual Sexual Harassment training.
3. Need volunteers for baked goods table October 5-7
4. Face painters are arranged for the history fair 11-1

5. Budget committee will include Larry Barmore and Darla Frost Kianos. Library bookkeeper will be invited, usually attends.

Motion to accept by by Darla Frost Kianos, seconded by Peggy Minckler, motion carried

SPECIAL COMMITTEES: Building and Grounds potential committee members will be invited for the September meeting.

CORRESPONDENCE: No Report

1. Linda did have inquiries about whether the Victorian Tea would be a potential in the future

OLD / UNFINISHED BUSINESS:

1. Items are being purchased for the chicken BBQ
2. Ros will be selling chickens
3. RSVP volunteers are scheduled for 11am

NEW BUSINESS:

1. Annual appeal letter is being revised. Beth is working on it.
2. Bill will inquire of Director Jan which monies can be allocated to the school funding initiative.

OTHER: There is discussion of a 'branch' library / Reading Room in the Gerry Town Hall. Uncirculated books weeded from the current SFL collection can be donated to create the collection.

Historical materials from three local historians have been offered to the Sinclairville Free Library. These could then be housed at the library. Larry will approach the key figures regarding the plan.

ADJOURNMENT: The meeting was adjourned at 7:20pm . Moved by Lisa Greeley and seconded by Roslin Newton. The next meeting will be held on September 27, 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: ____.

SEPTEMBER 2023 LIBRARY MANAGER'S REPORT

STRATEGIC PLAN GOALS

1. Enhance Library Funding Streams
2. Strengthen Outreach (Town of Gerry, CVCS)
3. Catalogue Local History Collection
4. Staff and Volunteer Development
5. Update Policies and Procedures
6. Evaluate, Weed and Update Collection (Financial, Legal, Medical and Science/Technology prioritized)

Numbers are inserted to indicate when strategic plan goals have been targeted.

ADMINISTRATIVE

The 2023 Summer Reading Program Statistics and Evaluation Report was completed by Library Assistant Huling and has been submitted to CCLS. Gloria Andrulis won the drawing for the adult summer reading prize (gift card). For ages twelve to seventeen, Naomi Emmott held first place with 33 titles read and Talyah Emmott placed second with 13 titles. For ages six to eleven, first prize was earned by Kaliann Welka (2500 minutes), second place was earned by Olivia Reynolds (2000 minutes), and in third place was Hoshea Emmott (590 minutes). Breanna Heath won the "Cup of Kindness" for ages 6 to 11. Angelica and James Mullen won the teen's Scavenger Hunt/Selfie challenge and were awarded a pizza party prize.

The library will be closed on Monday, October 9th in observance of Columbus Day.

The CCLS annual meeting will be held on Wednesday, October 11th at the Holiday Valley Lodge. Board President Bill Newton, Trustee Roz Newton and Manager Hadley plan to attend. President Newton will be our library's voting representative.

A meeting has been scheduled for Thursday, October 19 at 4:30 PM to compose the "aspirational" budget for 2025 for the school tax funding initiative. This document needs to be prepared and ready for the meeting with the CVCS Board of Education on November 13. CCLS Director Jan Dekoff will review this prior to that meeting upon request. 1

Trustee Training: Reminder that all trustees must complete two hours of training. Sexual harassment prevention training no longer counts for this requirement. Information about training opportunities can be found in last month's Manager's Report. Please complete your required training by the end of the year so we can mark the "yes" boxes on the Annual Report. 4

BUILDING, GROUNDS AND MAINTENANCE

Dick Hoisington came to look at the proposed sidewalk repair project and will prepare an estimate. Funding for this project is available through the library's grant from the ALA. 1

CCLS

CCLS has completed our internet speed increase and finalized the monthly internet cost. The new price for a 200 Mbps internet connection will be \$40 monthly. CCLS will subsidize the difference between our current cost of \$23 and the new cost through March 31, 2024. The new Memorandum of Agreement has been signed and returned to CCLS.

CCLS provided an updated computer for our circulation desk.

Great Courses are now available to library patrons through the Libby app.

CORRESPONDENCE

Received the Fund Statement for the Sinclairville Free Library Endowment held at Northern Chautauqua Community Foundation for the period January 1 to June 30, 2023. The balance as of 6/30/23 is \$39,090.15. \$14,351.67 is available to spend.

FUNDRAISING (1)

\$3,092 proceeds from the chicken BBQ were deposited. Expenses of \$725.54 were reimbursed to the Sinclairville Volunteer Fire Department. We have not yet received a bill for the chicken.

Funds earned from the sale of painted rocks raised \$135.00 this month.

Annual Book Sale is scheduled for October 5-7 during the library's regular operating hours. Donations of baked goods are always greatly appreciated and can be brought to the library Thursday 10/7 between 2 and 7 PM or Friday 10/8 between 10 and noon.

A draft of this year's Annual Appeal letter was composed by Manager Hadley and sent to Trustees Lisa Greeley and Roz Newton for review. 1

GRANTS (1)

Submitted Final Grant Report to CCLS for the Summer Reading Program 2023 Mini-Grant. (1)

A community conversation on the topic of Accessibility will be held at the library on Thursday, October 12th at 7 PM. This will be a hybrid meeting open to the public. Stakeholders will receive personal invitations to participate. Facilitating this community conversation fulfills one of the requirements as a grant recipient of the American Library Association's initiative: Libraries Transforming Communities: Accessible Small and Rural Communities. 1

MEMORIALS

A memorial donation in honor of Phil Shay was received from Tom and Lynn Wigren. Memorial donations in honor of Gene Westley Sottile were made by Dave and Donna Nichols and family and Tim and Patty Westley and family.

OUTREACH (2)

Outreach to residents of The Homestead in Gerry is ongoing, with materials being delivered and picked up on a regular basis. Monthly Book Club and Memoir Writing programs take place there with digital services assistance provided as well. (2)

The library was represented at the Middle/High School Open House on September 14 and will be represented at the Sinclairville Elementary Literacy Night on October 19. Manager Hadley will address families at the new CVCS family resource center on October 18. Students participating in the CVCS middle/high school book club will visit the library during on October 27. (2)

Manager Hadley and Assistant Huling met with Meagan Marsh to plan library outreach to the Wrap program for this new school year. These conversations are part of the ongoing ALA Accessibility Grant initiative. 1, 2

Outreach to homeschool families is ongoing. A meeting is scheduled on September 28 at 1 PM to discuss ways to develop accessibility and support for homeschoolers.

PROFESSIONAL DEVELOPMENT (4)

Library Manager Hadley participated in the CCLS Director's online meeting on September 22 for updates on library system matters. The Library Manager, Library Assistant and most volunteers and trustees have completed sexual harassment prevention training. Library Assistant Huling attended a workshop presented by CCLS on the use of the Canva program. (1) (4)

PROGRAMS AND EVENTS

A calendar of events is available on the library's website. Paper copies of the calendar are available at the front desk.

Highlights: 45 people enjoyed the Puppet Show at the library during the History Fair. 42 people participated in the face painting program. 126 people walked through the library's doors while we were open during the History Fair (10 AM to 1 PM).

Thursday, October 12 at 7 PM: Hybrid meeting: Accessibility Community Conversation

Saturday, October 14 at 10 AM: Family History Club with guest Tina Scott, who will discuss Genealogy/DNA.

Saturday, October 21 at 10:30 AM: Brenda Nickerson will lead another class in the Zentangle drawing method.

Monday, October 23 at 6 PM: Clark Zlotchew, local author and member of the library's Write Circle, will read from her published works and discuss his journey of writing and publication.

Thursday, October 26 at 5:30 PM: Basic Drawing class for kids led by Brenda Nickerson.

Book Club Selections:

Books Unlimited will meet in person at the library on Monday, October 16th at 7:00 PM to discuss Vinegar Hill by A. Manette Ansay.

Book Club at the Homestead in Gerry will meet at 3:00 PM on Friday, October 20 to discuss The Maid by Nita Prose. Fifteen people attended the last meeting of this book club!

Online Book Club will meet on Monday, October 30th at 7:30 PM to discuss The Measure by Nikki Erlick. The link for online book club meetings is available upon request.

PUBLIC RELATIONS AND PUBLICITY

Library programs and activities were publicized in the Post-Journal and Dunkirk Observer.

The Valley Historical Society will use the library building for their meeting to be held on November 7th at 7:00 PM.

STAFF AND VOLUNTEERS (4)

CCLS held a virtual meeting with their staff and member library directors on September 22, which the Library Manager attended for updates. (4)

A calendar of the days and times staff and volunteers are scheduled to work at the library is posted in the office. Student Naomi Johnson has resumed volunteering at the library after school on Mondays, and Beth Loomis will return to volunteering on Wednesday mornings starting October 4. (4)

A staff and volunteer meeting is scheduled for Wednesday, November 8 at 2:30 PM. Trustees are always invited to attend and get acquainted with our volunteers. (4)

Manager Hadley and Assistant Huling have received their Annual Performance Reviews.

STRATEGIC PLAN GOALS SUMMARY

1 Chicken BBQ fundraiser was a success. Moving forward with the school tax initiative. ALA Accessibility grant in process of being implemented. Annual Appeal letter in process.






2 Outreach continues with Little Seeds Preschool at Park UMC, Pre-K classes at CVCS, The Wrap program and other opportunities through CVCS. The Homestead at Gerry is visited twice a month, with time for general library services in addition to programming. Assistant Huling will represent the library at the Wrap's Fall Festival on October 21st at the Front Porch Promise Farm.

3 Volunteer Pat Kirell continues to work on digitizing local history materials.

4 Staff/Volunteer meeting scheduled for November 8. Performance reviews done.

5. New Strategic Plan is in development.

6 Weeding process continues to remove outdated items and books that haven't circulated in years.

October 2023		SINCLAIRVILLE FREE LIBRARY					PO BOX 609 15 MAIN STREET SINCLAIRVILLE, NY 14782 PHONE: 716.962.5885 FAX: 716.962.5885 Director: Beth Hadley info@sinclairvillelibrary.org www.sinclairvillelibrary.org
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
BOOK & BAKE SALE 		THURSDAY, OCTOBER 5TH thru SATURDAY, OCTOBER 7TH Thursday, October 6th 2:00 pm to 7:00 pm Friday, October 7th 10:00 am to 4:00 pm Saturday, October 8th 10:00 am to 1:00 pm BAG SALE Hardcover \$1.00 each or 3 for \$2.00 Paperbacks \$0.50 each or 3 for \$1.00 All proceeds benefit the library.					
1	2 Country Kids on the Fly 6:00 pm	3	4 Child's Play 1:00 - 2:00 pm Write Spirit 7:00 pm Virtual	5 BOOK & BAKE SALE!!! Book Sale!!! 2:00 - 7:00 pm	6 Book Sale!!! 10:00 - 4:00 pm Write Circle 9:00 am Virtual Only Sinclairville Samplers 10:30 am Library Services @ The Homestead 2:00 pm Memoir Writing @ The Homestead 3:00 pm	7 Book Sale!!! 10:00 - 1:00 pm	PROGRAMS: Child's Play: For ages birth to preschool. Participate in stories, songs & fingerplays. Take away craft or activity for extended learning. Registration is required. Country Kids on the Fly: Teaching the youth the art of fly tying. Free fly tying instruction for all kids age 8 to 90. Free tools and materials. Family History: New group for anyone interested in genealogy and writing to preserve family history. Please register. Library Services @ The Homestead or at the Library: Help with library cards, borrowing/requesting materials, returning materials. Please bring passwords for digital assistance. Memoir Writing @ The Homestead: Join us to explore life themes together and to create a written life story for personal reflection or to share with friends and family members.
8	9 Closed in Observance of Columbus Day 	10	11 Child's Play 1:00 - 2:00 pm Write Spirit 7:00 pm Virtual	12 Community Discussion on Accessibility 7:00 pm hybrid (description on back)	13 Write Circle 9:00 am Hybrid Sinclairville Samplers 10:30 - 11:30 am	14 Family History 10:00 am Genealogy with Tina Scott	Sinclairville Samplers: Quilting, knitting, crochet, embroidering, and fun with friends. Write Spirit: Christian writing group for women. Virtual program. MAKERSPACE Our Makerspace is available during Open Hours* LEGOS, marble runs, K'NEX, building kits, challenges, craft kits and more.
15	16 Country Kids on the Fly 6:00 pm Books Unlimited Book Club 7:00 pm	17 Trustee Handbook Bookclub "Equity, Diversity, Inclusion, Access and Justice" 5:00 - 6:30 pm	18 Child's Play 1:00 - 2:00 pm Write Spirit 7:00 pm Virtual	19 LITERACY NIGHT @ Sinclairville Elementary School 6:00 - 7:30 pm Look for Miss Jessica & Chet	20 Write Circle 9:00 am Hybrid Sinclairville Samplers 10:30 am Library Services @ The Homestead 2:00 pm Book Club @ The Homestead 3:00 pm	21 THE WRAP'S FALL FESTIVAL 10:00 am - 2:00 pm @ Front Porch Promise Farm Look for Miss Jessica & Chet Basic Zentangle w/ Brenda Nickerson 10:30 am Registration Required All materials provided	Parent/caregiver must accompany child SPECIAL PROGRAMS: Basic Zentangle with Brenda Nickerson  An easy-to-learn, relaxing, and fun way to create beautiful images by drawing structured patterns. For ages 12 & up Local Author Visit Clark Zlotchew Adult fiction, poetry and short story author, Clark Zlotchew will be doing a reading and fielding questions on writing and publishing. Copies available for purchase. Basic Drawing with Brenda Nickerson  Basic drawing class for children. First six (6) children to attend will receive a free copy of the book "Art for Kids: Drawing: The Only Drawing Book You'll Ever Need to Be the Artist You've Always Wanted to Be" by Kathryn Temple For ages 8 & up. Registration Required
22	23 Country Kids on the Fly 6:00 pm Author Visit!!! Local Author, Clark Zlotchew 6:00 pm	24	25 Child's Play 1:00 - 2:00 pm Library Board Mtg 6:00 pm	26 Basic Drawing with Brenda Nickerson 5:30 pm Registration Required All materials provided	27 Child's Play 10:30 - 11:30 am Sinclairville Samplers 10:30 am	28	
29	30 Country Kids on the Fly 6:00 pm Virtual Book Club 7:30 pm Virtual	31 HAPPY HALLOWEEN!!! Trick or Treating in the Village of Sinclairville from 5:00 to 7:00 pm	Nov 1 Child's Play 1:00 - 2:00 pm Write Spirit 7:00 pm Virtual	2 Caregiving Thru the Holidays 5:30 pm w/ Alzheimer's Association To Register, please visit: alz.org.wny or call 1.800.272.3900	3 Write Circle 9:00 am Hybrid Sinclairville Samplers 10:30 am Library Services @ The Homestead 2:00 pm Memoir Writing @ The Homestead 3:00 pm	4	
HOURS Monday 2:00 - 7:00 pm Wednesday 9:00 am - 5:00 pm Thursday 2:00 - 7:00 pm Friday 10:00 am - 4:00 pm Saturday 10:00 am - 1:00 pm		BOOK CLUB SELECTIONS - COPIES ARE AVAILABLE THRU THE LIBRARY SYSTEM Books Unlimited Book Club Selection: "Vinegar Hill" by A. Manette Ansay Book Club @ The Homestead: "The Maid" by Nita Prose Virtual Book Club Selection: "The Measure" by Nikki Erlick Please register for events or programs using our Event & Program Registration form on our website					

6:49 PM
09/12/23
Accrual Basis

Sinclairville Free Library
Balance Sheet Prev Year
As of August 31, 2023

	Aug 31, 23	Aug 31, 22
ASSETS		
Current Assets		
Checking/Savings		
Checking - Community Bank		
Checking - Operating	21,672.43	12,235.01
Grant Funding		
Bullet Aid	0.00	3,571.43
Local History Room	0.00	126.78
Restricted Funds		
NCCF	0.00	2,500.00
Technology Upgrades	0.00	322.41
Total Restricted Funds	0.00	2,822.41
Total Grant Funding	0.00	6,520.62
Total Checking - Community Bank	21,672.43	18,755.63
Front Desk Change	15.00	15.00
Petty Cash	50.00	50.00
Savings	10,011.53	12,409.68
Total Checking/Savings	31,748.96	31,230.31
Other Current Assets		
Investment		
Investment-Orig + Income	16,036.90	17,607.22
Unrealized Gain (Loss) on Inves	-2,705.33	0.00
Total Investment	13,331.57	17,607.22
Total Other Current Assets	13,331.57	17,607.22
Total Current Assets	45,080.53	48,837.53
Fixed Assets		
Land & Building	244,123.98	219,599.19
Total Fixed Assets	244,123.98	219,599.19
TOTAL ASSETS	289,204.51	268,436.72
LIABILITIES & EQUITY		
Equity		
32000 - Unrestricted Net Assets	273,756.48	274,936.90
Net Income	15,448.03	-6,500.18
Total Equity	289,204.51	268,436.72
TOTAL LIABILITIES & EQUITY	289,204.51	268,436.72

Sinclairville Free Library
Profit & Loss Budget - Actual
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
CCLS - System Cash Grants			
Other Cash Grants	750.00	5,000.00	-4,250.00
11.3 - LLSA	1,436.70	500.00	936.70
11.7 - Materials Plan	2,304.00	2,000.00	304.00
Total CCLS - System Cash Grants	4,490.70	7,500.00	-3,009.30
11.1 - Public Funding			
Charlotte	12,000.00	11,250.00	750.00
Gerry	6,000.00	6,000.00	0.00
Sinclairville	9,500.00	9,500.00	0.00
Total 11.1 - Public Funding	27,500.00	26,750.00	750.00
11.13 - Other Receipts			
11.14 - Gifts & endowments			
Donation	7,859.03	8,010.00	-150.97
Memorial	145.00	1,000.00	-855.00
Other Grants	21,050.00		
Total 11.14 - Gifts & endowments	29,054.03	9,010.00	20,044.03
11.15 - Fund Raising			
Annual Appeal	1,400.00	6,000.00	-4,600.00
Bake Sale	200.00	250.00	-50.00
Chicken BBQ	0.00	2,000.00	-2,000.00
Give Big CHQ	1,317.49	500.00	817.49
History Books	5.00		
Painted rocks	65.00	250.00	-185.00
Yard Sale	0.00	250.00	-250.00
Total 11.15 - Fund Raising	2,987.49	9,250.00	-6,262.51
11.16 - Investment Income			
Savings Interest	0.23	4.00	-3.77
11.16 - Investment Income - Other	0.56		
Total 11.16 - Investment Income	0.79	4.00	-3.21
11.17 - Library Charges			
Copy	51.15	150.00	-98.85
Fax	38.00	50.00	-12.00
Fines	0.00	0.00	0.00
ILL Fee	0.00	5.00	-5.00
Lost Book Payments	66.00		
Lost Card	6.00	0.00	6.00
Printing	103.25	150.00	-46.75
Total 11.17 - Library Charges	264.40	355.00	-90.60
11.18 - Other Income			
Book Sale	98.02	250.00	-151.98
Total 11.18 - Other Income	98.02	250.00	-151.98
Total 11.13 - Other Receipts	32,404.73	18,869.00	13,535.73

6:49 PM
09/12/23
Accrual Basis

Sinclairville Free Library
Profit & Loss Budget - Actual
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget
Total Income	64,395.43	53,119.00	11,276.43
Expense			
Employee Expenses			
12.3 · Salaries			
Assistant	11,427.64	15,080.00	-3,652.36
Manager	17,235.69	26,936.00	-9,700.31
Total 12.3 · Salaries	28,663.33	42,016.00	-13,352.67
12.4 · Employee Benefits	3,093.41	4,184.00	-1,090.59
Total Employee Expenses	31,756.74	46,200.00	-14,443.26
Library Materials			
12.6 · Printed Material			
Books	3,377.95		
Magazines	657.20		
12.6 · Printed Material - Other	0.00	4,000.00	-4,000.00
Total 12.6 · Printed Material	4,035.15	4,000.00	35.15
12.7 · Electronic Material	800.00	1,200.00	-400.00
12.8 · Other Material			
Audio CD's	0.00	150.00	-150.00
DVD's	225.73	200.00	25.73
Toys/Manipulatives	20.95	150.00	-129.05
Total 12.8 · Other Material	246.68	500.00	-253.32
Total Library Materials	5,081.83	5,700.00	-618.17
12.17 · Building Operation & Maintenance			
Other Bldg Oper & Maint			
Building Insurance	1,936.61	2,000.00	-63.39
Cleaning	2,100.00	2,600.00	-500.00
Supplies	209.74	500.00	-290.26
Utilities	3,511.38	5,250.00	-1,738.62
Other Bldg Oper & Maint - Other	466.97		
Total Other Bldg Oper & Maint	8,224.70	10,350.00	-2,125.30
Repairs	1,242.50	250.00	992.50
Total 12.17 · Building Operation & Maintenance	9,467.20	10,600.00	-1,132.80
12.25 · Miscellaneous Expense			
Equipment	0.00	2,500.00	-2,500.00
Office & Library Supplies	675.86	1,000.00	-324.14
Postage	126.00	120.00	6.00
Professional & Consultant Fees	250.00	500.00	-250.00
Technology updating	0.00	1,000.00	-1,000.00
Telephone & Internet	457.92	750.00	-292.08
z-Miscellaneous - other			
Advertising	80.00	25.00	55.00
Coffee expense	0.00	100.00	-100.00
Fund Raising Exp	0.00	650.00	-650.00
Paypal Fee	0.00	10.00	-10.00
Program Expense			

Sinclairville Free Library
Profit & Loss Budget - Actual
January through August 2023

	Jan - Aug 23	Budget	\$ Over Budget
Story Hour	119.54		
Summer Reading Program	-10.34	500.00	-510.34
Program Expense - Other	233.62	1,200.00	-966.38
Total Program Expense	342.82	1,700.00	-1,357.18
Travel	249.74	150.00	99.74
Volunteer Expense	58.15	100.00	-41.85
z-Miscellaneous - other - Other	332.83	100.00	232.83
Total z-Miscellaneous - other	1,063.54	2,835.00	-1,771.46
12.25 · Miscellaneous Expense - Other	165.75		
Total 12.25 · Miscellaneous Expense	2,739.07	8,705.00	-5,965.93
Total Expense	49,044.84	71,205.00	-22,160.16
Net Ordinary Income	15,350.59	-18,086.00	33,436.59
Other Income/Expense			
Other Income			
Investment - not on annual rept	97.44		
Total Other Income	97.44		
Net Other Income	97.44		
Net Income	15,448.03	-18,086.00	33,534.03