

SINCLAIRVILLE FREE LIBRARY BOARD MINUTES

November 29, 2023

OPENING: Larry Barmore called the meeting to order November 29, 2023 at 6:20 PM with reciting the Pledge of Allegiance.

PRESENT: Lisa Greeley, Beth Hadley, Peggy Minckler, Bill Newton, Roslin Newton, Larry Barmore, Jessica Emmott, Candi George, Linda Bartholomew

MEMBERS ABSENT: Betty Jean Ridout, Darla Frost-Kianos,

APPROVAL OF MINUTES: The October 25, 2023 minutes were approved with corrections. Motion to accept by Roslin, seconded by Peggy Minckler, motion carried

FINANCIAL REPORT: Candi George moved to approve, Peggy Minckler seconded, motion carried

MANAGER'S REPORT: The report was reviewed.

1. Library closed dates were presented.
2. Beth bought single page posters for 2024 to give to volunteers and regular patrons that includes reading challenges
3. Annual report 2022 was posted on the library website as required. Motion to approve by Lisa Greeley, seconded by Candi George, motion carried
4. November 2024 meeting will be on November 20th, motion by Lisa Greeley, seconded by Jessica Emmott, motion carried

Motion to accept by Candi George, seconded by Peggy Minckler, motion carried

SPECIAL COMMITTEES:

Building and Grounds:

1. No report from committee, initial work was completed.
2. Heated sidewalks may be considered for the future.
3. New library signage is also being considered, quotes have been provided by Chautauqua Sign. Some can be dimmable, Larry is exploring options

CORRESPONDENCE: No Report

OLD / UNFINISHED BUSINESS:

1. More work is needed to present regarding the School Budget initiative
2. The information from CCLS will be groomed to reflect SFL stories to be presented on January 10th at the Middle School
3. Committee will meet on December 6th 5pm to discuss

NEW BUSINESS:

1. Bill Newton will remain president, Larry Barmore will be vice president, Lisa Greeley will be Secretary, Darla Frost-Kianos Treasurer.
2. Trustee training is due, 2023 Trustee Handbooks were distributed

EXECUTVE SESSION:

Board moved to enter executive session to discuss staff pay increase and bonuses. Motion to increase library manager's salary to \$20 / hour, assistant's position to \$16 / hour was made by Larry Barmore, seconded by Peggy Minckler, motion carried.

Christmas Bonus was discussed for library manager for \$200, assistant for \$150. Motion made by Roslin Newton, seconded by Linda Bartholomew, motion carried.

Motion to move out of executive session made by Candi George, seconded by Larry Barmore, motion carried.

ADJOURNMENT: The meeting was adjourned at 7:25pm . Motion by Lisa Greeley and seconded by Candi George. The next meeting will be held on January 31st, 2024, 6:00 PM in the library.

Minutes submitted by: Lisa Greeley

Approved: __1/31/24__.